Board members in attendance: Amber, Vince, Karen, Alex

Others in attendance: Paula, Shelly

Note taker: Rachel

Facilitator: Karen

Time keeper: Alex

* Check ins
* Store
	+ Mena to come in during her spring break for one-on-one training with other store staff to shadow on stocking, etc.
* Café
	+ 2nd café manager
		- Job description to board by April meeting > Karen to request a specific report on findings of past few months working as solo manager and duties expected for both managers
		- Hope is for 2 café managers to pick up event coordinator duties
* HR – Transition to WC
	+ How to cover needs for conflict resolution and evaluations
	+ Erika’s 1 year evaluation coming up. No evaluations done on any manager in years.
	+ Suggestion: Start formal manager evaluations in the next board year with new board members.
	+ Ideas to pursue after board elections:
		- Going to reach out to volunteer with an HR background about setting up a system
		- Possibly work with the Nonprofit Center to help set up structure and conduct evaluations.
* GMM Preparation Update (see GMM Planning Committee task list for specific assignments)
	+ Vince has 4 pages open in the Currents for the report if received by April 15
	+ Paula knows a volunteer who might compile the report together
	+ Rachel to be point of contact for board recruitment
		- Will send out bio form for candidates to fill out
		- Committee sign-up sheets
* Rachel to send out board retreat notes from Board Retreat (rework then send to the board for approval)
* Committee updates
	+ Finance
		- Café and store lost money in February
		- Prices not yet adjusted by 1% mark-up
			* Make a statement to help deal with negative perception of increasing prices > Rachel to come up with statement for others to edit
				+ Made this change for the first time in x years
				+ “Help keep the co-op thriving” by only paying cents on the dollar and offer a few examples of the slight price increase on different products
			* To be rolled out after statement is made, could be talked
		- $400 to RWPH from board budget to help improve profitability > Board approves
	+ Decide on responsibilities
		- Vince’s idea:
			* 5 positions are on the Executive committee (President, Finance/Treasurer, Communications, Membership, Secretary…one would need to serve as Vice President for legal purposes) (8 hours)
				+ Attend monthly board meetings, can call for more if need be
				+ Serve as chair on committee (except President and Secretary)
				+ Can volunteer for special events
			* 4 other positions are volunteer liaison committee members
				+ Attend monthly board meetings (2 hours)
				+ Keep connected to the store/café as volunteers (6 hours)
				+ Keep up with regular board communications via email
				+ Can volunteer on committees, special events
			* Possibly compensate board members? $10/meeting
			* If duties/responsibilities are not met = 2 warnings then excused from board
* GMM questions (draft)
	+ “We talk about being a part of a community…helping the community. What do you consider community/define community”
	+ What does the co-op stand for in your eyes? Why do you shop or volunteer here?”

Next meeting: Thursday, April 13 6:30-8:30 pm at the River Revitalization Foundation