Board members in attendance: Vince, Karen, Rachel

Others in attendance: Shelly, Paula, Gina

Note taker: Rachel

Facilitator: Karen

Time keeper: Rachel

* Check ins
* Store
  + Shelly/Paula know a current volunteer that could work for less than a month to help fill in gaps until volunteer coordinator is hired
  + How are VC duties being covered?
    - Store shifts are being covered by staff and volunteers that can come in
    - Café staff stepping up to help out in store
    - Store staff trying to cover scheduling in meantime, difficulties trying to track down information
    - Unable to find list of people who can fill in at the last-minute
  + Mena’s necessary schedule change
    - No longer available for weekend work, would like to work during the week. Will likely complete the month of April.
    - Can keep her on a needs basis until we find someone else to cover all shifts.
    - Need someone to work: Saturday and Sunday 3-close
  + Revisit co-manager’s wage freeze
    - Not getting 6 month and anniversary raise currently - $.25 every 6 months
    - Board members in attendance recommend lifting the freeze, will poll other members via email
  + Might get a cell phone for store use
  + Paula/Shelly to put their phone numbers on register
  + COPOS – issues
    - Need to update system, connect to internet
* Café
  + Gina -findings on being solo manager
    - Typically fine by herself, but events/problems make things more difficult to manage
  + Duties expected of both managers
    - Help with volunteer coordination – on call in evenings
    - Help with events and dealing with issues that rise up
* GMM Preparation Update (see GMM Planning Committee task list for specific assignments)
  + Update on candidates
    - Some interested, will reach out to Rachel
  + GMM questions [see below]
  + Meeting day logistics
    - Gina to plan for 50 people for sloppy jones + dessert
    - Put out coffee/water
    - Rachel to find big poster paper + markers
    - One big poster for comments
    - Sign-up sheets for committees and other volunteer tasks
    - Request Tom to play music at beginning
    - See if someone has a FM microphone
    - Plan on ballots, will print up once we have all candidates finalized
    - Use our tickets and then pay bar for free drink ticket
    - Request Amber to facilitate group discussion
* HR – outside assistance
  + Would like advice for how to do exit interviews and promote job openings
  + Would like to have an HR representative on board
* Committee updates
  + Finance
    - Reviewed profit and loss sheets for Jan-Dec 2016 and proposed 2017 budget
    - Take a look at who’s getting a discount – is it current? Could save money here.
* GMM questions (draft)
  + We talk about being a part of a community…helping the community. What do you consider community/define community? – Karen to lead discussion
  + What does the co-op stand for in your eyes? Why do you shop or volunteer here? – Rachel to lead discussion
  + How do we adjust discounts, improve on marketing, etc. so that we remain profitable? –Vince to lead discussion

Next meeting: Thursday, May 11 6:30-8:30 pm at the River Revitalization Foundation