Board members in attendance: Vince, Karen, Rachel, Collin

Others in attendance: Paula, Gina, Ousia, Alex

Note taker: Rachel

Facilitator: Karen

Time keeper: Rachel

* Check ins
* WC new employees
  + Volunteer Coordinator
    - Board approved hiring of Ousia
    - First day will be May 23
    - Has been meeting with Nichali
    - Conducted volunteer orientation
    - Trained on closing
    - Will need to iron out duties shared with the café co-manager
    - Have a cell phone for this position – could also use for square
      * Get it before start date
      * Budget of $50 per month
      * Gina could take over phone on her off day – Monday
  + Store employee
    - Will have to reconfigure closing schedule based on Jordan’s 4 nights and Ousia’s 1-2 nights
    - Still currently volunteering in café on his own terms
      * Paid staff can only volunteer for a short time to become acquainted with tasks unfamiliar to them.
      * Once qualified for task, this should be not allowed.
      * This potentially becomes a legal issue for paid staff to volunteer.
      * Need to investigate further before setting policy to allow worker to volunteer and in what capacity—Collin and Rachel to consider in redeveloping the HR committee
    - Training on how to carry on Paula/Shelly’s task lists in the evening
    - Trying to get 1 store volunteer in the evening, at least, for support
  + Still searching for café co-manager
    - Phone screenings took place and interviews to come
  + Reinstating probationary period for new employees
    - For or before 3 months
    - Manager conducts reviews and makes the decision
    - Ensure good practices with an HR committee to have these decisions in writing
* Store
  + Not going to sell food at Locust Street festival
  + May have an info table at Locust Street festival and Center Street Daze
* Café
  + Posted opening in café for employee position to fill the opening created with Ousia moving to the Volunteer Coordinator role
  + Have a 2nd employee in the evenings would help with prep, stocking, and safety
    - 20 hours added
    - Question: How much will we have to pay out for this and co-manager position
* Approve reinstatement of co-manager bi-annual raises
  + Approved by the board
* Committee updates
  + Finance
    - First quarter shows consistent trend in losing money during a slow period
    - Next meeting: Look at the budget, predict for the year and make tweaks
    - Tighten up volunteer/member discounts
  + Building Maintenance
    - Leaky roof—Vince to seek out someone to fix
  + HR Committee
    - Collin & Rachel interested in reinstating
  + Membership
    - Potentially raise membership lifetime amount
    - Potentially charge a maintenance fee of $5
* Consensus, history overview with Collin
* Need to continue to look for board members
  + Social media posts
  + Ousia/Gina to keep an eye out as volunteer point of contacts
* GMM Feedback
  + Discuss at next meeting

Next meeting: Wednesday, June 7 from 6:30-8:30 pm at the River Revitalization Foundation