Board members in attendance: Veronica, Shellbelle, Karen, Vince, Rachel

Others in attendance: Paula, Ousia, Gina, Glenda

Note taker: Rachel

Facilitator: Veronica

Time keeper: Shellbelle

Agenda

* Check ins + preferred pronouns + firestarter (10 min)
* WC updates
  + Store (10 minutes)
    - Inventory - Paula completed some during the day. Ousia ran the night shift and it went smoothly--ended at midnight.
    - Next one: Sunday, April 8 at night again
    - Business is slow, so keeping orders low.
    - Spaghetti dinner went smoothly. Working on report.
  + Café (10 minutes)
    - Looking to hire a staff person soon for evening shifts. Possibly cross-train the person to work in the store during the busy summer months.
    - Made food for spaghetti dinner--went well.
    - Preparing for chili cook-off. Public house pre cook-off is February 18. Sign up to make a chili starts February 2. Rockabilly chili is March 4.
    - Health inspector came and the café got an A!
      * Need to get cutting boards that don’t get discolored.
      * Need to put our name on our bakery items.
  + Volunteer Coordinator
    - A lot of service learners from MIAD and UWM
  + Staff retreat March 26-27. Will submit budget to board ahead of the March board meeting. Will possible close store Monday evening to Tuesday morning.
* Committee updates
  + Finance (10 minutes)
    - Café showed a small net profit. Store showed a slight profit loss.
    - Since no profits, will no issue a bonus to staff. Instead, will provide a thank-you for a hard year’s work via an increase in staff retreat budget.
    - Possibly financial aid to Public House - $5,000 requested.
  + Cohousing (5 minutes)
    - Still in the planning stages--unable to secure land at the moment.
  + Building Maintenance (5 minutes)
    - Need to make a statement about the cameras about their purpose.
      * To members - via GMM annual report
      * To volunteers - Ousia in her next email
  + Communications (5 minutes)
    - Karen meeting with Lauren next week to go over survey.
  + HR Committee (5 minutes)
    - From staff to HR: Is Josh eligible to be put on salary? Rachel to send an email to managers.
  + Membership (5 minutes)
    - Working hard to resolve issues.
* Other
  + Discuss potential need for events coordinator (20 minutes)
    - One of the café co-managers to take on catering and events. Would be in charge of coordinating full set up and take down.
    - Possibly create a subcommittee of the communications committee to help out.
    - This means no events coordinator will be hired this year.
  + Discuss potential of putting in place a minimum volunteer requirement to be considered "in good standing" and be able to vote (10 minutes)
    - Will scrap this suggestion.
    - Rachel to add to agenda: Instead will consider raising lifetime membership to $120 ($20 for 6 years)
  + Continue GMM + board recruitment planning (25 minutes)
    - Reports due March 12. Opportunity to proofread and make edits by April 2.
      * Vince to provide numbers closer to mid-April.
    - Suggestion for pictures: board retreat, staff retreat
    - GMM date: Sunday, May 6 from 4-7pm - Rachel to ask for confirmation via email
    - Set dates ahead of time for onboarding board members

Next meeting: Thursday, March 1 from 6:30-8:30 pm at the River Revitalization Foundation

*Do you have any questions on the minutes or wish to attend a future meeting? Please contact* [*board@riverwestcoop.com*](mailto:board@riverwestcoop.com) *for more information.*