Board members in attendance: Veronica, Shellbelle, Karen, Vince, Rachel

Others in attendance: Paula, Ousia, Gina, Glenda

Note taker: Rachel

Facilitator: Veronica

Time keeper: Shellbelle

Agenda

* Check ins + preferred pronouns + firestarter (10 min)
* WC updates
	+ Store (10 minutes)
		- Inventory - Paula completed some during the day. Ousia ran the night shift and it went smoothly--ended at midnight.
		- Next one: Sunday, April 8 at night again
		- Business is slow, so keeping orders low.
		- Spaghetti dinner went smoothly. Working on report.
	+ Café (10 minutes)
		- Looking to hire a staff person soon for evening shifts. Possibly cross-train the person to work in the store during the busy summer months.
		- Made food for spaghetti dinner--went well.
		- Preparing for chili cook-off. Public house pre cook-off is February 18. Sign up to make a chili starts February 2. Rockabilly chili is March 4.
		- Health inspector came and the café got an A!
			* Need to get cutting boards that don’t get discolored.
			* Need to put our name on our bakery items.
	+ Volunteer Coordinator
		- A lot of service learners from MIAD and UWM
	+ Staff retreat March 26-27. Will submit budget to board ahead of the March board meeting. Will possible close store Monday evening to Tuesday morning.
* Committee updates
	+ Finance (10 minutes)
		- Café showed a small net profit. Store showed a slight profit loss.
		- Since no profits, will no issue a bonus to staff. Instead, will provide a thank-you for a hard year’s work via an increase in staff retreat budget.
		- Possibly financial aid to Public House - $5,000 requested.
	+ Cohousing (5 minutes)
		- Still in the planning stages--unable to secure land at the moment.
	+ Building Maintenance (5 minutes)
		- Need to make a statement about the cameras about their purpose.
			* To members - via GMM annual report
			* To volunteers - Ousia in her next email
	+ Communications (5 minutes)
		- Karen meeting with Lauren next week to go over survey.
	+ HR Committee (5 minutes)
		- From staff to HR: Is Josh eligible to be put on salary? Rachel to send an email to managers.
	+ Membership (5 minutes)
		- Working hard to resolve issues.
* Other
	+ Discuss potential need for events coordinator (20 minutes)
		- One of the café co-managers to take on catering and events. Would be in charge of coordinating full set up and take down.
		- Possibly create a subcommittee of the communications committee to help out.
		- This means no events coordinator will be hired this year.
	+ Discuss potential of putting in place a minimum volunteer requirement to be considered "in good standing" and be able to vote (10 minutes)
		- Will scrap this suggestion.
		- Rachel to add to agenda: Instead will consider raising lifetime membership to $120 ($20 for 6 years)
	+ Continue GMM + board recruitment planning (25 minutes)
		- Reports due March 12. Opportunity to proofread and make edits by April 2.
			* Vince to provide numbers closer to mid-April.
		- Suggestion for pictures: board retreat, staff retreat
		- GMM date: Sunday, May 6 from 4-7pm - Rachel to ask for confirmation via email
		- Set dates ahead of time for onboarding board members

Next meeting: Thursday, March 1 from 6:30-8:30 pm at the River Revitalization Foundation

*Do you have any questions on the minutes or wish to attend a future meeting? Please contact* *board@riverwestcoop.com* *for more information.*