Board members in attendance: Vince, Karen, Rachel, Veronica, Collin

Others in attendance: Gina, Shelly, Paula

Note taker: Collin

Facilitator: Veronica

Time keeper: Vince

* Check ins + firestarter (5 min)
* Review of hand signals (5 min)
* WC updates
  + Store (15 minutes)
    - Update on store employee search

Posted yesterday. Jordan plans on leaving September 1st. Received 5 applications so far. Karen – has job description changed? Shelly – no, but working on changes.

* + - Volunteer coordinator position – banked hours vs. overtime
      * Paula – WC could not make final decision, should be an overall change. Board decision. Doing banked hours currently. Paula-has been pretty balanced w/ VC. Vince – can’t have grey area. FLSA issues? Salary levels. Job description. Veronica – we should answer any concerns of VC as soon as possible. Shelly – every job would be an hourly job. Karen – does co-manager change anything? Rachel – research and discussion needs to be done.
  + Café (15 minutes)
    - Update on co-manager search
      * No candidates yet. 24 went well, busy. Volunteer coordination – Gina – going well. Issue with getting enough volunteers, new volunteers. Hasn’t been too time consuming. People have shown for shifts for the most part. Ousia has contact info for college volunteers.
* Committee updates
  + Finance (20 minutes)
    - Thorough review of budget goals and progress
      * Balance sheet – increase from last year.
      * Sales drop from first 6 months last year on both café and store sides. Drop in income/profit – around $9,000 – not sure of cause. Discrepancy in inventory may have played into difference. May need to wait for July numbers. No major changes needed yet, a lot of things have been in flux. Shelly – music or something to make co-op a “destination”. Karen – hire a marketing person for a limited term. Vince – problems are internal. Karen – café is limited, get more people in store. Collin – Finance Committee could look into things to get more specific issues. Gina – café will implement new system – get ticket stamped to get food to help with losses. Will begin tomorrow.
      * Finance Committee Recommendations – Expenditures for sports teams should require prior authorizations – budgeted as $1,000 for year.
        + Volleyball shirts - $300 up for approval. Approved.
        + Possible profit improvement steps – Raising membership to $25 each year, $150 or $200 for lifetime membership. Other membership options. Tightening up memberships. Rachel – good idea, given inflation. Easily explained to customers. Veronica – 2 separate issues – per year cost and lifetime cost. Shelly – Do we need to change bylaws? Has membership committee been involved? Vince – more financial issue. Vince will check bylaws. Rachel – Karen, can you take to membership committee? Karen – yes. Should we “crunch” numbers for membership fees and purchases? Rachel – time may not be well spent. Collin – we have potential to crunch some numbers. WC may look into this. Collin willing to help.
        + Foodshare memberships? Rachel – could do a roundup to go toward discounts for foodshare recipients.
        + Co-op card for purchases – how would it be processed?
        + Discussion about not renting the apartment and using for office space, potentially for commercial ovens.
        + 2 possibilities of expansion – Holton St. building – bid has been made to City. 2nd – Co-housing on Center St. to be built by Cross Law Firm.
        + Karen – Bruce may be interested in looking into lower credit card fees.
      * Question about “volunteer buddy” discount. Membership is looking into its use.
  + Building Maintenance (10 minutes)
    - Didn’t purchase new AC unit, but it has been alright. May be something to look into for next year.
    - Commercial ovens upstairs – look into getting an estimate. Would need a permit, etc.
    - Security cameras – building owners would like them installed. Paula has initial quote for 4 outside cameras and 1 inside - $1500. Could add a 2nd camera on the interior. Will go forward with that.
  + Communications (10 minutes)
    - Waiting for new members to come and tackle list of things to do
    - At volunteer committee, some people interested expressed interest in website.
  + HR Committee (10 minutes)
    - Rachel – feel free to bring things to HR as they happen or if there are any questions. Filing and documentation.
  + Membership (10 minutes)
    - Ousia looking at removing all 10% discounts for people no longer volunteering.
    - New membership concern form with more info. Folder behind register with forms and information.
    - Collin – will set up meeting with Sheryl to learn system. Rachel, as well.
* Other (20 minutes)
  + Board history overview
    - Time/date – 8/10 @ 8-9pm.
  + Discuss dates + topics for board retreat
    - Purpose - Review budget, team building, major decision making, planning, longer discussions – e.g. expansion of co-op, etc. Historically 3 major topics are discussed at length.
    - Dates – October/November. Location – Christ Pond at Random Lake.
    - Possibility of involving the WC
    - Possible topics – budget, marketing/communications, volunteer/staff model, expansion.